

**Minutes of the Meeting of Little Horwood Parish Council held in the Recreation Hall
at 7.30pm on Monday 9th March 2025**

Present: Chairman David Foster (DF), Cllrs. Robbie Macpherson (RM), Andrew Kane (AK), Chris Hooper (CH), John Davis (JD), Clerk Mrs H Kane (HK). 1 member of the public was present.

26/023	Apologies for absence Cllrs ADM & KJ sent their apologies. It was resolved to accept their reasons for absence.	
26/024	To receive declarations of personal or prejudicial Interest and consideration of requests for dispensations None received.	
26/025	Minutes of the Parish Council meeting held on 10th November 2025 to be approved and signed These were approved & signed without amendment.	
	Public participation The problem of cars speeding down Mursley Road into the village was raised. It is hoped the new Speed Indicator Device will help and the PC is lobbying Buckinghamshire Council with other neighbouring parishes about having 20mph limits in villages.	
26/026	Buckinghamshire Council News No news received.	
26/027	Items deferred from previous meeting (not covered elsewhere on the agenda). None.	
26/028	Clerk's Report Thanks have been extended to the Parish Council for decisions to amend allotment agreement for the orchard. Email from MOP re social housing allocation. Letter concerning potential gift of Recreation field (part) to PC. DF plans to suggest that this is gifted instead to the Recreation Ground Trust who own the rest of the field and are the current lessees. The PC could consider contributing towards costs. Price review update from Sparkx – the increases are not huge and the PC has a good relationship with them.	
26/029	Planning and Development a) See table attached for the report on current applications. b) See report by RM for details of the recent Planning Forum meeting c) Local Plan and HELAA, discussion and report on meeting with Winslow, Great Horwood & Addington. See report by RM. Both joint and individual representation by these councils is suggested. It is anticipated that development of the airfield in some form is inevitable, so the PC needs to ensure that the village's interests are taken into account and that they remain in the loop. d) See report by HK for meeting with Elgin. Signing of agreement postponed to next meeting as cllrs wished to check whether an annual rather than a one-off payment was an option.	
26/030	a) To receive a report on meetings attended Clerks' Forum - HK Reports were received from precept organisers and from Buckinghamshire Film Office. The forum was held online rather than in-person, so there was less individual input than usual. b) Finance for Councillors – ADM To receive for next meeting.	
26/031	20 mph campaign The new Speed Indicator Device has arrived and awaits installation. Whaddon PC reached out with a suggestion to coordinate campaigning for 20 mph limits, which LHPC was pleased to be included in.	
26/032	Parish Maintenance a) Update on Green Spaces Project – See reports by DF. b) It's hoped registration of the Village Green and permissive path through the Millenium Wood can be considered along with arranging the recreation field registration. c) Streetlights work update - The repair to the junction box by the bus shelter has not yet been carried out. HK has asked the contractor to follow this up.	

DF/HK

	<p>d) It was agreed that if there is no take-up of available allotments from the village then they should be offered to Swanbourne & Mursley residents.</p> <p>e) The defibrillator needs a new cabinet as the heater has broken in the old one. DF to follow up to see if group who provided current kit would be willing to replace.</p> <p>f) It was agreed to continue with Devolved Services under the new agreement.</p>																																																																																																										
26/033	<p>Discussion of request by Member of Public regarding increased heavy traffic. HK will investigate trying to have the road through the village designated as not suitable for lorries.</p>	HK																																																																																																									
26/034	<p>City Fibre works on village green The surveyor who has been looking into this for us has been able to ask a local solicitor for an analysis (at no cost), which will need going through.</p>	HK																																																																																																									
26/035	<p>Policies for Review and Adoption</p> <p>a) A shorter version of the Green Spaces working party terms of reference was requested. b) The Disaster Action plan was deferred to the next meeting. c) Adoption of the ICO Publication Scheme and LHPC Publication schedule was deferred to the next meeting.</p>	HK																																																																																																									
26/036	<p>Internal Audit preparation items Councillors were made aware of the Data Use and Access Act 2025, via the following link https://ico.org.uk/about-the-ico/what-we-do/legislation-we-cover/data-use-and-access-act-2025/the-data-use-and-access-act-2025-what-does-it-mean-for-organisations</p>																																																																																																										
26/037	<p>Administration Progress with website: the PC website contains all information required & is updated as required by the Clerk. The history of the village, has been uploaded to the village website, which the PC website has a link to. There is a QR code on the new information boards which needs linking to them.</p>	HK																																																																																																									
26/038	<p>Finance</p> <p>a) Bank reconciliation, receipts and payments were reviewed and authorised.</p> <p>Payments</p> <table border="1"> <thead> <tr> <th>Voucher No</th> <th>Date</th> <th>Description</th> <th>Supplier</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>129</td> <td>28.02.2026</td> <td>Service Charge</td> <td>Unity Trust Bank</td> <td>£6.00</td> </tr> <tr> <td>128</td> <td>02.03.2026</td> <td>Scribe</td> <td>Scribe</td> <td>£27.60</td> </tr> <tr> <td>127</td> <td>02.03.2026</td> <td>Clerk's Salary</td> <td>Clerk & RFO</td> <td>£698.72</td> </tr> <tr> <td>126</td> <td>06.02.2026</td> <td>Green spaces work</td> <td>Greenbarnes Ltd</td> <td>£2,173.99</td> </tr> <tr> <td>125</td> <td>22.02.2026</td> <td>Street Lighting power</td> <td>nPower</td> <td>£115.25</td> </tr> <tr> <td>124</td> <td>05.02.2026</td> <td>Green spaces equipment</td> <td>Wheelbarrows</td> <td>£159.95</td> </tr> <tr> <td>123</td> <td>05.02.2026</td> <td>Clerk's expenses</td> <td>Little Horwood Parish Council</td> <td>£31.10</td> </tr> <tr> <td>122</td> <td>04.02.2026</td> <td>Clerk's expenses</td> <td>Little Horwood Parish Council</td> <td>£23.47</td> </tr> <tr> <td>121</td> <td>04.02.2026</td> <td>Trees</td> <td>Lindengate</td> <td>£90.00</td> </tr> <tr> <td>120</td> <td>04.02.2026</td> <td>Trees</td> <td>Buckingham Nurseries Ltd</td> <td>£66.86</td> </tr> <tr> <td>119</td> <td>31.01.2026</td> <td>Service Charge</td> <td>Unity Trust Bank</td> <td>£6.00</td> </tr> <tr> <td>118</td> <td>22.02.2026</td> <td>National Insurance Contribution</td> <td>HMRC</td> <td>£0.00</td> </tr> <tr> <td>117</td> <td>02.02.2026</td> <td>Scribe</td> <td>Scribe</td> <td>£27.60</td> </tr> <tr> <td>116</td> <td>28.01.2026</td> <td>Clerk's Salary</td> <td>Clerk & RFO</td> <td>£698.72</td> </tr> <tr> <td>115</td> <td>23.01.2026</td> <td>Dog waste bin emptying</td> <td>Buckinghamshire Council</td> <td>£492.00</td> </tr> <tr> <td>114</td> <td>18.02.2026</td> <td>ICO registration</td> <td>ICO</td> <td>£47.00</td> </tr> <tr> <td>113</td> <td>22.01.2026</td> <td>Street Lighting power</td> <td>nPower</td> <td>£118.46</td> </tr> <tr> <td>112</td> <td>23.01.2026</td> <td>Memorial Hall Rent</td> <td>LH Memorial Hall</td> <td>£20.00</td> </tr> <tr> <td>111</td> <td>23.01.2026</td> <td>National Insurance Contribution</td> <td>HMRC</td> <td>£42.26</td> </tr> <tr> <td>110</td> <td>02.01.2026</td> <td>Scribe</td> <td>Scribe</td> <td>£27.60</td> </tr> </tbody> </table>	Voucher No	Date	Description	Supplier	Total	129	28.02.2026	Service Charge	Unity Trust Bank	£6.00	128	02.03.2026	Scribe	Scribe	£27.60	127	02.03.2026	Clerk's Salary	Clerk & RFO	£698.72	126	06.02.2026	Green spaces work	Greenbarnes Ltd	£2,173.99	125	22.02.2026	Street Lighting power	nPower	£115.25	124	05.02.2026	Green spaces equipment	Wheelbarrows	£159.95	123	05.02.2026	Clerk's expenses	Little Horwood Parish Council	£31.10	122	04.02.2026	Clerk's expenses	Little Horwood Parish Council	£23.47	121	04.02.2026	Trees	Lindengate	£90.00	120	04.02.2026	Trees	Buckingham Nurseries Ltd	£66.86	119	31.01.2026	Service Charge	Unity Trust Bank	£6.00	118	22.02.2026	National Insurance Contribution	HMRC	£0.00	117	02.02.2026	Scribe	Scribe	£27.60	116	28.01.2026	Clerk's Salary	Clerk & RFO	£698.72	115	23.01.2026	Dog waste bin emptying	Buckinghamshire Council	£492.00	114	18.02.2026	ICO registration	ICO	£47.00	113	22.01.2026	Street Lighting power	nPower	£118.46	112	23.01.2026	Memorial Hall Rent	LH Memorial Hall	£20.00	111	23.01.2026	National Insurance Contribution	HMRC	£42.26	110	02.01.2026	Scribe	Scribe	£27.60	
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	Total	£4,872.58	
	Receipts		
	Voucher No	Date	Description
			Customer
			Total
	47	22.01.2026	VAT refund
	46	23.01.2026	Allotment rent
	45	16.01.2026	Green Spaces Grant
	44	14.01.2026	Allotment rent
			Little Horwood Parish Council
			Michael Bull
			Heart of Bucks REPF
			Allotment plot 30-32a
			£1,012.11
			£1,951.00
			£40.00
			£2,993.11
	Total		
	b)	It was resolved to proceed with the closure of the TSB accounts.	
	c)	It was agreed that since information on how the budget and precept were decided is available on the website it was not necessary to send out further communication to residents on this.	
	d)	Creation of a reserve for the Green Spaces equipment grant from REPF was approved.	
	e)	It was agreed that a trade account should be opened with RT Machinery.	
	f)	The basis for the Clerk's printing & telephone costs was approved.	
	g)	It was agreed that the Clerk should take the ILCA qualification.	
26/039	Post Office Rent	See report by DF for proposed rent arrears & future rent following discussion with the Memorial Hall Chair. The proposals were agreed to, with reservations that a weekly rental may not be the best way of delivering this.	
26/040	Discussion & decision regarding potential financial support for a monthly meeting at the Memorial Hall	Although the PC was supportive of the idea of a monthly social club for older folk in the village it was felt that it was not appropriate for the Parish Council to pay the Memorial Hall rent for this venture. DF to discuss with the organisers regards other options such as the Village Trust or possibly the Community Board.	DF
26/041	Date for Annual Parish Meeting and discussion of format.	It was agreed that the Annual Parish Meeting should be held on 28/05/2026, at 7pm for a 7.30 start. The same format as the previous year was agreed.	
26/042	Confirmation of Dates & times of Ordinary Meetings for the year.	11/05/26, 13/07/26, 14/09/26. All at 7.30 pm	
26/043	Items for the next meeting		
26/044	Date of the next meeting – 11/05/2026 at 7.30 pm in the Memorial Hall (this is the Annual Meeting of the Parish Council).		
	Website:	https://littlehorwoodparishcouncil.gov.uk/	

Planning and Development Report - for meeting on 9th March 2026

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number Respond by	Site Address	Details of Application	Parish Council Response	AVDC Decision
23/01/2025	25/00199/APP 03/03/2025 04/06/2025 Amended 03/10/2025 Amended	Land North Of Mursley Road Little Horwood Bucks MK17 OPA	Erection of nine detached and semi detach 2 storey dwellings with new access off Mursley Road, footpaths, carports, parking, landscaping and all enabling works	Objection with request to call in	Approved subject to departure from Local Plan
26/09/2025	PL/25/4103/FA 04/12/2025	Home Farm Mursley Road Little Horwood Buckinghamshire MK17 0PG	Relocation of an existing agricultural barn	No Objection	Conditional permission
17/11/2025	PL/25/5995/FA 04/02/2026	Hill Farm Winslow Road Little Horwood Buckinghamshire MK17 0PD	Demolition of existing residential outbuilding and replacement with new residential annexe	No Objection	Consent
17/11/2025	PL/25/5996/HB 04/02/2026	Hill Farm Winslow Road Little Horwood Buckinghamshire MK17 0PD	Listed building consent for demolition of existing residential outbuilding and replacement with new residential annexe	No Objection	Conditional permission
05/01/2026	PL/26/00042/FA 17/02/2026	Lower Grove Barn Mursley Road Little Horwood Buckinghamshire MK17 0PG	Single storey side extension, installation of rooflights, fenestration and internal alterations and proposed outbuilding.	None given	Conditional permission
09/03/2026	PL/26/01071/KA 30/03/2026	St Nicholas Church Church Street Little Horwood Buckinghamshire MK17 0PF	Raise crown by approximately 3m to allow light onto footpath x 1 Thuja and remove epicormic growth up to approximately 2m to raise crowns x 3 Yews		
15/01/2021	21/00146/COUAR 11/02/2021	Clare Farm Winslow Road Little Horwood Buckinghamshire MK18 3JW	Determination to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into dwelling house (Class Q(a)) and in relation to design and external appearance of the building(Class Q(b)).	No objection	Awaiting decision